

CHURCH OF THE HOLY FAMILY
PARISH PASTORAL COUNCEL MEETING

FEBRUARY 7, 2013

The meeting was called to order at 7:00 p.m. by President Tom Collart and opened with all saying the Parish Council Prayer. The minutes of the November meeting were approved as written having previously been e-mailed to all members. The names of the eleven members present are listed at the end of these minutes.

NEW BUSINESS

PASTOR'S UPDATE – Father Clarence reported that the church organ has been repaired and returned and that a new enlarged cooler has been installed in the kitchen. Father also noted that seven large rotted trees on church property have been taken down and their roots removed at a cost of \$3,000. As to the proposed cell tower on church property, there has been no further word from Verizon.

FINANCIAL UPDATE – From information provided by Finance Committee Chair, Peter Newman, Tom Collart reported that the church's current cash balance is \$585,000, most of which is currently on deposit in a money market account. The Finance Committee's recommendation is to place all but \$85,000 in the Syracuse Diocese Investment Fund (\$400,000 in its Balanced Fund and \$100,000 in its Short Term Fund) the custodian of which is M&T Bank. After some discussion, it was agreed that this investment approach appeared to be a prudent way to proceed. (Note: It has been brought to the attention of the Secretary that the reported allocation of these funds was incorrect and that the actual recommendation of the Finance Committee was to place \$400,000 in the Short Term Fund and \$100,000 in the Balanced Fund.) Tom also noted that the Finance Committee has not yet formulated a capital expenditures plan for the parish and Bev Musa volunteered to follow up on this with the Committee.

PARISH COUNCIL MEMBERSHIP – Tom referred to a sheet he distributed (copy attached) in which he outlined the types of membership on the Council and noted that the terms of three adult at-large members (namely himself plus D.DeAngelo and J. Loretz) will expire this year and none is eligible to be a candidate for a third term. Accordingly, it was agreed that the process for soliciting prospective candidates, as provided in the Constitution, would soon be initiated via bulletin notices and verbal announcements. In addition, current members were asked to seek out and approach parishioners they thought would be an asset to the Council.

OLD BUSINESS

PARISH MISSION STATEMENT – A paper setting forth a proposed new and shorter mission statement drafted by Rick Cargill was distributed (copy attached). In the discussion that followed several changes were suggested to the draft including adding the word "Eucharistic" before "parish community". Additional input will be sought from the parish office staff. When finalized, the Parish Mission Statement will be set forth on the front of the church bulletin, on the parish website and on bulletin boards.

COUNCIL COMMUNICATIONS – Tom addressed the parishioner input items discussed at the November meeting:

- (1) Good Shepherd Village -Transportation to Masses from and to there can be arranged individually by residents by calling the Village's Transportation Office. He also mentioned the option of contacting the Broome County Council of Church's Faith in Action program which might be able to arrange for transportation.
- (2) Parking Lot Lighting – It was acknowledged that better lighting is needed in certain areas and the various means to accomplish this (timers, motion sensors, etc.) will be looked into. It was also noted that there have been complaints from some neighbors that the lighting is too bright.
- (3) Diversity on the Council – This concern was noted during the discussion earlier in the meeting relative to seeking new members for the Council.

Tom stated he plans to have inserted in an upcoming bulletin another parishioner input sheet.

WEBSITE – Tom noted that the parish website is proceeding very well under the direction of Colleen Curtin and he plans to have added to the website a photo of the Council as constituted when it convenes in May with both the continuing members and those newly selected.

PARISH MINISTRIES

HUMAN DEVELOPMENT – Tom gave a brief overview of the recent activities of this ministry noting specifically the Lusubilo school project and its recent efforts with Haitian relief. Attached is a list of the Human Development Ministry's income and disbursements during the five month period ending February 1, 2013.

HOLY NAME SOCIETY – Tom noted that the HNS's recent Casino Night was both a social and financial success earning a profit of just under \$2,000.

HOSPICE FACILITY – Tom gave a brief update on the status of this project, noting that while it is being initiated at our parish it will have to be expanded to encompass a larger venue under the aegis of a Section 501 3c corporation.

HUMAN DEVELOPMENT WINE TASTING – Hope Hannon stated that this annual event is scheduled for Friday, April 26.

Tom announced that the next meeting will be on Thursday, May 9, at 7:00 p.m. There being no further business, the meeting was closed with a prayer.

Respectfully submitted,

Nick Smedira, Secretary

ATTENDANCE

PARISH PASTORAL COUNCIL MEETING

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RICK CARGILL

DAVID DE ANGELO

HOPE HANNON

DEACON GEORGE PHILLIPS

DENNIS SWEENEY

BOB CLUNE

TOM COLLART

BEV MUSA

NICK SMEDIRA

JOE LORETZ

FATHER CLARENCE