

CHURCH OF THE HOLY FAMILY
PARISH PASTORAL COUNCIL MEETINGS
MAY 9, 2013

This evening there were two Parish Pastoral Council (PPC) meetings. The first started at 6:30 p.m. and was attended by the nine current Council members listed at the end of these minutes. The minutes of the February 7 meeting were approved as written with Father Clarence noting that the input relative to the Parish Mission Statement was sought from the parish pastoral staff and not the parish office staff. The sole purpose of this meeting was to consider and vote on the two amendments to the Constitution of the PPC which were set forth in the Notice of Proposed Amendments (copy attached) sent to members ten days prior to this meeting. President Tom Collart noted that the net effect of these amendments is to increase the number of Council members from thirteen to fifteen, thereby permitting greater parishioner participation on the Council. Upon motion duly made and seconded, the proposed amendments to the Constitution were, by unanimous vote, adopted and approved by the members present and, previously by e-mail votes, by absent members Dennis Sweeney and Joe Loretz. Before this meeting was adjourned, Tom thanked Dave DeAngelo for his four years of service as a member of the Council.

The second meeting of the PPC commenced at 7 p.m. with all saying the Parish Council Prayer and was attended by the ten members listed at the end of these minutes, including four new at-large members (Bill Didas, Jean Jackson, Greg Marx and Jacquelyn Newman) who are starting their first two year terms, and Tom Collart who is starting a three year term as a fourth pastor appointed member as provided in the Constitution as amended. A list of the current members and their respective terms of office is appended to these minutes. The minutes of the February 7 meeting were read for the benefit of the above noted new members, all of whom introduced themselves. Tom Collart then gave a brief overview of the types of Council membership and reviewed some of the provisions of the Constitution for the benefit of the new members.

ELECTION OF OFFICERS - Tom noted that Hope Hannon's term as vice president has expired and that Bob Clune is willing to accept that office. Tom also stated that he is willing to continue for a second term as president and that Nick Smedira is willing to continue as secretary. There being no other nominations and by a vote duly taken, all three were unanimously elected to the offices noted above each for a two year term as provided in the Constitution.

PASTOR'S UPDATE - Father Clarence announced that Jane Talbot will not be returning in the fall as CHF's Director of Faith Formation. He also stated that the Garden Ministry plans to remove the shrubs in the front of McCabe Hall and put a statue of The Holy Family in their place. As to finances, Father noted that our HOPE Appeal goal for this year was increased by \$3500 and that the Diocese is considering a Capital Campaign later this year though no decision has been made. As to last year's HOPE Appeal, the parish exceeded its goal and received a \$47 overage return. Father also noted that in response to parishioner requests, a portion of the area in front of the classroom wing will be designated for handicap parking only. In response to a situation involving strangers soliciting funds in and around the chapel, Father announced that a security camera has been installed. Father also mentioned that the Broome County Department of Health will now require churches that sponsor bazaars and other similar events where food is prepared to have a food service permit. Father has prepared and submitted the required permit application. On a related matter, Father noted that he is looking into purchasing a new dishwasher for the kitchen. Lastly, Father stated that the parking lot lighting configuration is still under study.

FINANCIAL UPDATE - Peter Newman reported that because the Finance Committee does not meet until next week, he does not have final figures on which to report. However, he was able to report that net ordinary income over expenses through mid-April will be approximately \$77,000 as opposed to a break-even last year. Similarly, regular collections for this period are approximately \$560,000 as compared to \$480,000 last year. As to the fish dinners, Peter reported that total revenue was \$52,459 with a net profit of \$23,302. Last year's comparable figures were \$46,071 and \$20,361 respectively. Peter also noted that last year's bazaar net profit was \$23,000. Peter then reviewed the parish's investment program with the Diocese Investment Fund. Tom again mentioned the need for a capital expenditures plan and it was agreed that data for this will be presented at the September meeting.

PASTORAL CARE AREAS - Tom reported on the PCA meeting sponsored by the diocese which he recently attended and at which there were discussions relative the decreasing number of priests, church closings and possible approaches to these challenges. Tom noted that our particular PCA is comprised of the following other parishes: Holy Rosary, St. Ambrose, Our Lady of Good Counsel and Our Lady of Sorrows.

DIOCESAN PASTORAL COUNCIL- Tom plans to attend the DPC meeting scheduled for May 11 and invited PPC members to join him.

PARISH MINISTRIES-

PARISH MINISTRY FAIR - Tom noted that this annual event will be held after Masses on May 18 and 19 and asked for members to sign up to help at the PPC table.

HUMAN DEVELOPMENT - Tom reported that this ministry's recent special collection netted over \$5,000 but that its annual wine tasting event had to be cancelled. He also noted that the spring clothing drive which was held on April 24 and 25 was very successful and that investigation continues on plans for the establishment of a home for the terminally ill in our area including the possible creation of a Section 501-C-3 corporation.

HOLY NAME SOCIETY- Tom stated that this organization donated its Casino Night proceeds of \$2,227 evenly among the Faith Formation, CYO, Extreme Youth and Garden Ministries.

PARISH MISSION STATEMENT - Tom distributed a sheet containing drafts of several proposed parish mission statements (copy attached) and asked that the members review them since this topic will be on the agenda for the September meeting.

OTHER ITEMS - Jean Jackson will inquire further at Good Shepherd Village relative to transportation options for weekend masses. A photo of the PPC members will be taken at the September meeting for inclusion in the parish webpage. Father indicated that he would like to have the parish initiate a quarterly newsletter.

There being no further business, the meeting closed with a prayer.

Respectively submitted,

Nick Smedira, Secretary

ATTENDANCE
PARISH PASTORAL COUNCIL MEETING
MAY 9, 2013

6:30 MEETING

Bev Musa
Dave DeAngelo
Deacon George Phillips
Nick James
Father Clarence
Bob Clune
Hope Hannon
Tom Collart
Nick Smedira

7:00 MEETING

Bev Musa
Jacquelyn Newman
Greg Marx
Jean Jackson
Bob Clune
Bill Didas
Father Clarence
Hope Hannon
Tom Collart
Nick Smedira