

## CHURCH OF THE HOLY FAMILY

### PARISH PASTORAL COUNCIL MEETING

February 4, 2015

The meeting was called to order at 7:00 p.m. by President Tom Collart and opened with a prayer led by Father Clarence. The minutes of the November 12, 2014 meeting were approved as written having previously been emailed to all members. The names of the 14 members present are listed at the end of the minutes.

PASTOR'S UPDATE – Father Clarence announced that Mercy House of the Southern Tier has received its 501C3. Presentations regarding Mercy House have been given at various rotary associations and parishes in the community, as well as through television coverage. Father said that the Decker Foundation grant is being filled out and is due to Decker by March. A capital campaign is in progress. The total construction/renovation cost is estimated at \$1.2 million. The board hopes to raise \$2 million; \$1.5 million to pay for renovations and for the current mortgage on the property and \$500,000 for the first year's operations.

Father Clarence noted current capital expenditures include installation of new stalls in men's and women's restrooms. The stalls are installed in men's room and are ordered for women's restroom. Additionally, an estimate of \$3,000 for installation of one automatic door in front of the church has been obtained. Parish Pastoral Council voted with consensus to proceed with door installation. The finance committee will pay for it.

FINANCIAL UPDATE – Peter Newman reported that through 6 months ended 12/31/14 our parish had net ordinary income of \$31,192, which was slightly lower than budget, from total income of \$463,341. Regular collections exceeded budget by \$9,446. Total expenses exceeded budget due primarily to unplanned human development activities and administrative salary increases that had not been known when the budget was compiled. At 12/31/14 the Mercy House accounts were still part of Church of The Holy Family. Subsequently, Mercy House has opened their own accounts and these funds have been transferred. There was one item Peter needed to research - a \$215,000 accounts payable balance. After the meeting Patrick Barrett, our accountant, clarified that the account payable balance was a book entry relating to the Mercy House accounts and it went away when the accounts were moved. Finally, the parish has two investments with the Syracuse Diocesan Investment Fund: \$110,949 Balanced Fund and \$358,090 Short-Term Fund. Peter indicated the finance committee in discussing a recommendation on the appropriate allocation between these funds..

PASTORAL CARE AREA (PCA) UPDATE – Todd Trencansky reported that our area is on-board with the PCA plans and are moving in the right direction. (refer to attachment #1). Church of the Holy Family is slated to link with Most Holy Rosary in Maine. A slow transition is beginning, and does not have to be drastic or immediate. The eventual retirement of Father Cerwonka will precipitate the linkage. Todd said that all mass times in our PCA are scheduled to change in the September time frame. The number of masses is being considered and possibly changed.

DIOCESAN PASTORAL COUNCIL MEETING – Mike Zick attended the November meeting. He was not present to report on the meeting (refer to attachment #2). The next meetings are scheduled for March 28 and May 16, 2015.

PCA FORWARD PLAN – Tom reported that once Fr. Cerwonka retires, Holy Family will link with Holy Rosary church (refer to attachment #3). Attention is being focused on our PCA priests' ages, church capacity vs. mass attendance at each parish (how full masses are), Sacramental ministries, current mass schedules and proposed mass schedules.

The PPC discussed how we might prepare for the changes. We will reach out to Holy Rosary and recommend two officers and trustees from our respective PPC's meet soon. Confirmation candidates from Holy Rosary will receive the sacrament with the Holy Family class on March 19.

It was suggested that a sub-committee be formed to communicate the PCA Plan to the parish during masses.

PARISH COLLECTIONS – There is desire to reduce the number and/or frequency of collections (refer to attachment #4). The suggestion was made to reschedule them rather than completely eliminate any as there is concern that this would result in less collected. The Emergency Fund was deemed possibly unnecessary as emergencies are filled by Human Development and will be eliminated. Tom will review the envelope list for possible recommendations to avoid too many envelopes on any particular Sunday. Parish Pay is not widely utilized and the current status will be investigated.

PARISH COUNCIL MEMBERSHIP AND OFFICERS – Tom Collart reported that all PPC member terms expire this year and he will have fulfilled his two terms as President (refer to attachment #5). Bob Clune is moving out of the area and will not be able to continue as Vice-President. Tom asked all members to consider another term. Additionally, a President and Vice-President are needed, as well as two youth members. He suggested members speak directly to people they think would make good council members and encourage them to submit their names. There will be an announcement in the parish newsletter. The deadline for new member name submission is April.

PARISH MINISTRIES – Tom Collart reported that the van transportation ministry continues to go very well.

Help for Haiti has received very generous donations from our parish. Computers have been installed and are running in schools allowing students to learn English, PowerPoint and go on-line.

The water filtration system is being installed and will soon be completely functional.

Lenten fish dinners begin in two weeks. The menu will be the same as in years past. Adult meal price will remain the same, children's meal price will rise \$1.

The next PPC meeting will be held Wednesday May 13, 2015.

There being no further business, the meeting was closed with a prayer.

Respectively submitted, Jacquelyn Newman, Secretary

ATTENDANCE

PARISH PASTORAL COUNCIL MEETING – FEBRUARY 4, 2015

Bill Didas

Rick Cargill

Hope Hannon

Lorraine Allore

Claire Rodgers

Louis Newman

Todd Trencansky

Jean Jackson

Nick Smedira

Tom Collart

Jacquelyn Newman

Bob Clune

Greg Marx

Father Clarence

Peter Newman – Finance Committee Chair